

Regular Meeting

September 2, 2008

The Regular Meeting of the Souderton Borough Council was called to order by President John U. Young at 7:30 p.m. Members of Borough Council present at the Meeting included the following:

President John U. Young	Mayor John R. Reynolds
Vice President Andrew C. Schlosser	Junior Councillor Daniel Yocum
Councillor D. Jeffrey Gross	
Councillor Brian Goshow	Solicitor Robert G. Bricker
Councillor Jonathan C. Gardenier	Borough Manager P. Michael Coll
Councillor Ray M. Yothers	Public Works Director Steven R. Coll
Councillor J. Edward Hunsicker, Jr.	Chief Charles A. Quinn, Sr.

The Invocation was given by Councillor Ray M. Yothers, followed by the Pledge of Allegiance to the Flag.

Consideration was given to the minutes of the August 4, 2008 regular Borough Council Meeting and August, 2008 Borough Council work sessions. Councillor Brian Goshow noted that the work session minutes should also list the Borough Manager as an attendee at the meeting with Ed Zalewski of Sherwood Logan & Associates to review and discuss a revised proposal to install an ElcoTech sludge dryer at the waste water treatment plant.

A motion was made by Councillor J. Edward Hunsicker, Jr., and seconded by Councillor Ray M. Yothers, to approve the minutes of the August 4, 2008 regular Borough Council Meeting and August Borough Council work sessions, as revised. The motion was approved.

There was no correspondence.

Mayor John R. Reynolds noted that the annual Univest Grand Prix will be held on Saturday, September 6, 2008 rain or shine. Residents are reminded that parking and driving restrictions will be in effect for most of the day. Chief Quinn confirmed that all detours and parking restriction for the Univest Bike race have been coordinated and he also noted that the new Dodge Charger police car has been received.

Solicitor Report for the month of August, 2008 was distributed. They reviewed follow up correspondence in regard to a contractual matter with M & M Stone Company and they are currently working on the development of a shared parking agreement for the property at 121 N Main Street.

Public Works Director Steven Coll confirmed that Borough forces will complete paving repairs at Fourth Street and E Reliance Road for the Univest Grand Prix tomorrow and will begin cleaning up Main Street, sweeping streets and collecting brush along the designated race course. He also noted that the wood safety mulch will be completed under the new play structures at the Lawn Avenue Park. The new playground will be open to the public within the next week.

Borough Manager Michael Coll reported that the presentation of the Main Street parking study has been rescheduled to Monday, September 22, 2008. The first item scheduled for consideration is a recommendation to promote Officer Kurt Scherzberg to the position of Sergeant. Borough Council will consider three additional appointments for the positions of Junior Councillor, Souderton Planning Commission and Souderton Industrial Development Authority. Daniel Yocum, a junior at the Souderton high School has been recommended for the Junior Councillor position. Andrew Schlosser has been recommended for re-appointment to the Souderton Planning Commission and George Johannsen has been recommended for re-appointment to the Souderton Industrial Development Authority. Sanitation Committee members spent a great deal of time evaluating the potential benefit of the ElcoTech sludge dryer to open land application alternatives and reduce the overall tonnage of sludge produced at the waste water treatment plant. A recommendation has been made to proceed with the preparation of specifications and bids for this unit. The last item scheduled for consideration is the posting of a second handicapped parking space in the vicinity of 405 East Broad Street for a ninety day trail period.

President John Young opened the floor for any committee reports. Finance Committee Chairman Jonathan Gardenier commented that as Borough Council enters into discussions on the development of the 2009 Budget, we should establish a goal of holding the current real estate tax rates. This goal should be realistic given the infusion of additional revenue from the newly enacted Local

Services Tax. The Budget should also commit \$150,000 to \$200,000 towards milling and overlay projects, which will be funded with the Local Services Tax and Liquid Fuels Funds. Borough Council is currently working on completing the second pool feasibility study focusing on rehabilitating the existing facility. Given what was learned from the initial draft report, Councillor Gardenier suggested that no funding be allocated towards the opening of the existing pool facility next season. That would mean that if the YMCA desires to open the facility they would have to assume the entire cost of operations. It is not appropriate to throw good money after bad at this point. Councillor Jonathan Gardenier also noted that the current budget contains significant expense just for engineering the next phase of streetscape improvements on Main Street. Going forward we will need to make some tough decisions on prioritizing such expenditures against other road improvement projects and park and recreational projects.

Consideration was given to paying the bills for the month of August, 2008.

GENERAL FUND

Bearings & Drives Unlimited	\$134.25	Ches-Mont Disposal	\$334.65
Fromm Electric Supply Corporation	21.31	Glasgow, Inc.	126.00
MetLife	217.63	MetLife	2,514.30
Nextel Communications	320.80	North Penn Water Authority	77.34
PA Municipal Retirement System	627.43	PA Municipal Retirement System	2,939.86
Souderton-Telford Main Street	11,250.00	AT&T	32.37
Bishop Wood Products, Inc.	99.00	Ches-Mont Disposal, Inc.	385.25
Comcast Cable	42.95	Del-Val International Truck	31.44
K & A SRVS, INC.	1,625.00	Oldcastle Lawn & Garden North	240.00
PECO Energy	14.32	Pennsylvania One Call System	23.40
PPL Electric Utilities	269.96	Univar USA Inc.	2,033.10
Bearings & Drives Unlimited	1,080.50	Comcast Cable	60.37
Farm & Home Oil Co.	1,436.50	IPMA-HR	235.00
Jaeger Electric Service, Inc.	676.20	Markey Paper & Packaging, Inc.	220.44
MetLife	217.63	MetLife	2,464.30
Moyer & Son, Inc.	2,986.56	NetCarrier Telecom, Inc.	484.61
Nyco Corporation	21.29	Potty Queen	284.00
PPL Electric Utilities	10,309.97	Univar USA Inc.	1,273.66
Ven-Mar Sales, Inc.	469.11	Verizon	197.23
Independence Blue Cross	16,546.78	Keystone Health Plan East	7,112.53
North American Benefits Company	874.60	Sureflow Technologies, LLC	77.25
The Home Depot	35.99	Univest Visa	53.20
Univest Visa	35.59	Univest Visa	62.30
Unum Insurance Company	755.12	QC Inc.	348.00
Scott Communications, Inc.	69.99	Sureflow Technologies, LLC	316.00
Univar USA Inc.	933.60	Warnock Fleet & Leasing	22,944.00
Boucher and James, Inc.	3,567.26	Charles A. Quinn, Sr.	119.99
Cope's Garage, Inc.	2,223.73	David A. Freed	15.03
Davidheiser's, Inc.	56.00	Dr. Larry J. Geller	132.00
Federal Express Corporation	30.54	Fry Communications, Inc.	82.00
Glasgow, Inc.	126.00	Highway Materials, Inc.	135.20
Indian Creek Foundation	376.00	Jaeger Electric Service, Inc.	1,325.84
Lansdale Police Department	150.00	M & M Stone Company	454.65
Metro Technology Services	1,790.00	Michael C. Boraski, D.M.D.	178.00
N.A.D.A. Appraisal Guides	66.00	Norris Sales Company Incorporated	2,557.50
PA Municipal Retirement System	180.00	Plasterer Equipment Co., Inc.	560.00
Richter Drafting/Office Supply	73.09	Seton Name Plate Company	39.65
Shelly Enterprises, Inc.	255.30	Styer Associates	715.00
Thomas A. Lawson	194.99	Weaver and Reckner Dental Assoc.	884.00
Weldon Auto Parts	26.28	Word Work, Inc.	1,282.50
		Total General Fund	\$113,539.23

SEWER FUND

Boro of Souderton Sewer Capital Fd	\$58,000.00	MetLife	\$105.28
North Penn Water Authority	104.65	PPL Electric Utilities	9,568.60
Excelsior Blower Systems	2,700.00	Nyco Corporation	87.28
Postmaster Telford/Souderton	869.16	Comcast Cable	42.95
PPL Electric Utilities	276.50	Cintas First Aid & Safety	27.55
Clayton H. Landis Company, Inc.	10,070.00	J.P. Mascaro & Sons	3,990.00
MetLife	82.21	Moyer & Son, Inc.	416.81
NetCarrier Telecom, Inc.	209.70	Siemens Water Technologies	1,717.91
Suburban Water Testing Labs	164.00	Verizon	54.54
Warehouse Battery Outlet	111.36	Daniel L. Beardsley	29.45
Hajoca	469.17	Independence Blue Cross	107.74
Independence Blue Cross	4,585.80	John T. Fretz Insurance Agency	7,449.00
Keystone Health Plan East	2,616.51	Moyers Outdoor Power Equipment	347.64
North American Benefits Company	247.60	State World Headquarters	345.73
Univar USA Inc.	3,329.80	Unum Insurance Company	198.28
Ven-Mar Sales, Inc.	382.34	The Home Depot	56.84
Cintas First Aid & Safety	21.15	Independence Blue Cross	207.65
Landis Block & Concrete	82.80	North Penn Water Authority	107.70
Suburban Water Testing Labs	38.00	Thomas Scientific	25384
Clemens Uniform Rental	159.57	Excelsior Blower Systems, Inc.	2,050.00
Fretz Enterprises	125.00	Hangley Aronchick Segal & Pudlin	6,660.20
Hart Mechanical Contractors	10,544.75	J.P. Mascaro & Sons.	5,179.89
S C Engineers, Inc.	966.30	Sealing Specialties	10.02
Siemens Water Technologies	1,665.74	Wellington Sporting Goods	27.00

Total Sewer Fund \$136,864.01

CAPITAL RESERVE FUND

Boucher and James, Inc.	\$8,991.66	ECYNBRO Trucking	\$180.00
Game Time, Inc.	45,503.23	Landis Block & Concrete	1,119.75
Univest National Bank	6,052.96	Univest National Bank	15,000.00
Univest National Bank	1,900.26	Boucher and James, Inc.	7,776.75
DePallo Design & Planning, LLC	6,355.00	Hunt Engineering Company	16,753.98
Univest National Bank	6,052.96	Univest National Bank	21,852.64
Wade Associates	4,500.00		
		Total Capital Reserve Fund	\$142,039.19

LIQUID FUELS FUND

Commonwealth Precast, Inc.	\$1,423.00	Gouldey Welding & Fabrication	\$123.25
Landis Block & Concrete	62.70	Letterco	290.00
Naceville Materials	1,031.46	PPL Electric Utilities	165.17
Armour & Sons Electric, Inc.	364.44	Glasgow, Inc.	252.00
PPL Electric Utilities	378.61	Shelly Enterprises, Inc.	4.40
Armour & Sons Electric, Inc.	277.50	Glasgow, Inc.	63.00
M & M Stone Co.	169.15		
		Total Liquid Fuels Fund	\$4,604.68

SANITARY SEWER CAPITAL FUND (PLGIT)

Bank of New York	\$57,355.94	Scott A. Seifert	\$9,090.00
Hajoca Corporation	133.00		
		Total Sanitary Capital Fund	\$66,578.94

Councillor Brian Goshow inquired about the bill for Moyer and Son in the amount of \$6,207.71. The Borough Manager confirmed that this invoice includes a number of items including lawn care services, pool supplies and vehicle fuel. A motion was made by Councillor Ray M. Yothers, seconded by Councillor Edward Hunsicker, to pay the bills for the month of August, 2008, as presented. The motion was approved.

President John U. Young opened the floor for public comment by Borough Residents and Property Owners. There was no public comment.

A motion was made by Councillor J. Edward Hunsicker, Jr., and seconded by Councillor Jonathan Gardenier, to promote Officer Kurt E. Scherzberg to the position of Sergeant with the Souderton Police Department effective immediately. The motion was approved.

Mayor John Reynolds administered the Oath of Office to newly appointed Sergeant Kurt E. Scherzberg. Mayor Reynolds and Chief Charles Quinn presented Sergeant Scherzberg with his new badge and stripes.

A motion was made by Councillor J. Edward Hunsicker, Jr., and seconded by Councillor Andrew Schlosser, to appoint Daniel Yocum, 258 Highland Avenue, Souderton, to the position of Junior Councillor through June 30, 2009. Motion was approved.

Mayor John Reynolds administered the Oath of Office to newly appointed Junior Councillor Daniel Yocum and invited him to take his seat with Borough Council.

A motion was made by Councillor Jonathan Gardenier, and seconded by Councillor D. Jeffrey Gross, to appoint Andrew Schlosser, 325 Highland Avenue to serve another five year term as a member of the Souderton Planning Commission through July 2, 2013. Motion was approved.

A motion was made by Councillor J. Edward Hunsicker, Jr., and seconded by Councillor Andrew Schlosser, to appoint George Johannsen, 249 Highland Avenue to serve a five year term as a member of the Souderton Industrial Development Authority through August 4, 2013. Motion was approved.

Chief Operator Sal DeSimone and members of the Sanitation Committee have been reviewing alternatives to reduce the cost of sludge disposal from the waste water treatment plant. Currently the sludge is processed through a belt filter press, loaded in a roll off dumpster and disposed at a landfill. Under this current process, 80% of the total weight disposed at the landfill is actually water. The sludge dryer will further dry the sludge to 43% or more, reducing the overall weight. The sludge dryer may also open alternatives to land application which is less expensive than landfill disposal. Cost benefit analysis suggests that the investment can be repaid between 6 to 12 years depending on overall performance. Sanitation Committee Chairman Brian Goshow commented that this unit was designed for a plant of our size and we could be the first plant in the United States utilizing this technology. It may also be possible to receive funding through the State Growing Greener Grant Program.

A motion was made by Councillor Andrew Schlosser, and seconded by Councillor Brian Goshow, to authorize the preparation of specifications and advertisement for bids for the fabrication and installation of an electronic sludge drying unit for the waste water treatment plant. The motion was approved.

A motion was made by Councillor Andrew Schlosser, and seconded by Councillor D. Jeffrey Gross, to approve the posting of a Handicapped Parking Space for 405 East Broad Street for a 90 day trial period per Mayor's order. Motion was approved.

There being no further business, the meeting was adjourned at 8:00 p.m.

Respectfully submitted,

P. Michael Coll, Secretary

WORK SESSION MINUTES AND COMMITTEE REPORTS

Public Works Work Session – Monday, September 8, 2008

Council Attendees: Mayor John Reynolds, John Young, Ned Leight, Jeffrey Gross, Brian Goshow, Andrew Schlosser, Katherine Grubb, Jonathan Gardenier, Ray Yothers and Edward

Hunsicker, Junior Councillor Daniel Yocum.

Staff Attendees: Public Works Director Steven Coll and Borough Manager Michael Coll.

1. Sanitation Committee

- a) The August Discharge Monitoring Report was filed with no exceptions to permit limitations. Chief Operator Sal DeSimone submitted his monthly report outlining the performance of the plant and maintenance activities.
- b) Consulting Engineer Fred Ciottoni suggested that the Borough retain the services of BCM Engineers to prepare a preliminary design report for the installation of the proposed sludge Electro-Dewatering Unit. The unit will be manufactured and delivered as one complete unit. A second bid will have to be prepared to arrange for a contractor to install the unit in line with the current belt filter press. The following items will be evaluated for this preliminary report:
 1. Evaluate manufacturer's recommendation for electro-dewatering unit sizing.
 2. Evaluate two potential layouts of the belt filter press, sludge conveyance, electro-dewatering unit and associated platforms to determine if units can feasibly fit within the existing belt filter press room.
 3. Evaluate electrical demands of the unit and determine the extent of any electrical service upgrades that may be required.
 4. Determine adequate utility water requirements, ventilation and drainage requirements.
 5. Determine structural framing requirements for the unit and the capacity of the existing floor to support the load of the additional equipment. There is a full basement below the press that houses various pumps and piping to and from the main treatment units.
- c) Advertisements were placed for the vacant operator/lab technician position at the waste water treatment plant, following the resignation of Jeffrey Sidman on August 1st. Applications were received through September 15th and Sal DeSimone is currently reviewing the candidates to prepare a short list for interviews.

2. Highway Committee

- a) Steve Coll reviewed the status of projects completed during the month of August and planned through September.
- b) Committee members were advised of a letter from Jeffrey Primus, 132 W Broad Street, about the continued nuisance of rattling manhole lids at Adams Avenue and West Broad Street. Steve Coll reported that this is becoming a problem with the thinner manhole lids and he has attempted to repair this lid and others in the past. A new gasket material was recently purchased and received that may reduce the rattling. This material will be installed first thing on Tuesday morning. The letter also discussed issues with the condition of West Broad Street and the truck traffic from Smithfield. Representative Godshall has been working with the Borough to have PennDOT resurface Broad Street; however, funding is very tight. The Borough will petition PennDOT to permit the posting of a 25 mph speed limit on all state owned roads in the Borough.
- c) Crews completed the paving of E. Summit Street, between Main Street and Second Street, and E Reliance Road, from Second Street and Fourth Street. This work was completed in preparation for the Univest Grand Prix. Only the Borough's side of East Reliance Road was paved with binder to clean up the North Penn Water Authority trench. Telford Borough still has some work on their sanitary sewer line to complete later this year. North Penn Water Authority is expected to contribute \$38,000 towards the restoration of these roads.
- d) Steve Coll presented a list of roads for consideration in the 2009 and 2010 budgets. Committee members recommended the continuation of Oil and Chip seal coats as well as paving projects.

3. Sidewalk Committee

- a) The Borough Engineer completed plans for curb and sidewalk construction along West Cherry Lane between Mifflin Street and Penn Avenue. The Borough has funds in escrow to complete a

segment of the curb and sidewalk along the property at Cherry Lane and Mifflin Street. Copies of the plan and notices will be sent to all property owners advising them that the construction of curb and sidewalk will be required along their properties, particularly as a condition of any resale.

4. Recreation Committee

- a) Considerable discussion was held on the status of the existing swimming pool and the potential reconstruction of the facility as recommended in the feasibility study completed by Wade Associates. Finance Committee Chairman Jonathan Gardenier suggested that the funding normally allocated to operate the pool be shifted towards continued planning for future renovations. The current facility is in such poor condition that it should not be opened next season. Members discussed this matter at great length maintaining a general consensus to follow the recommendation of Councillor Gardenier. Wade Associates revised the conceptual plan for the upper pool to add a diving well, more shallow water and additional water features. This report is expected to be finalized within the next few weeks.

5. Property Committee

- a) A component of the Police Department Management Study that is currently in progress, will evaluate the existing station facilities and offices. The municipal building was designed and renovated in 1983. The Borough renovated the men's room facilities and added a storage area a few years ago, but aside from this effort, the station has remained the same for the past 25 years. The current facility does create technology challenges, has limited storage and is in need of renovation. There are issues with the basement area and the lack of effective vitalization. A recommendation was made to consider allocating some expense in the 2009 budget towards architectural services to consider future improvements to the building, addressing both the police and administrative sides.
- b) A request was made to allocate funding in the 2009 Budget to replace the changeable sign at the Main Street entrance to the Community Park. The current sign is in very poor condition.

Administrative Work Session – Monday, September 15, 2008

Council Attendees: Mayor John Reynolds, John Young, Jeffrey Gross, Brian Goshow, Andrew Schlosser, Katherine Grubb, and Edward Hunsicker. Junior Councillor Daniel Yocum.

Staff Attendees: Police Chief Charles Quinn and Borough Manager Michael Coll.

1. Police Committee

- a) A number of residents attended the work session to discuss concerns with the condition of West Broad Street and the speed of trucks along this stretch of road. The residents attending included; Jeffrey Primus, 132 W. Broad Street, Fred Cicacci, 110 W Broad Street, Richard Hines, 116 W Broad Street, Lamar Yerk, 107 W Broad Street, Melissa Kelly and Rex Selheimer, 52 W Broad Street and Harriet Goodwin, W. Broad Street and West Street.

Jeffrey Primus served as the chief spokesman for the residents, expressing concerns and suggestions that trucks be prohibited from using West Broad Street, more pressure be placed on PennDOT to pave the road and increased enforcement of the 25 mph speed limit. Members of Borough Council confirmed that West Broad Street is a state owned and maintained road. As a general policy PennDOT will not restrict truck traffic from using their roads. The Borough explored the feasibility of taking back this section of roadway from PennDOT; however, the finances simply do not justify this option. Representative Godshall continues to pressure PennDOT to overlay this road but the State is facing budgetary constraints associated with reduced gas tax revenues. Paving this fall would require a monumental effort on the part of Representative Godshall, realistically, the earliest that paving would happen is next year's construction season. The Police Department will step up enforcement of speed limits and will utilize the radar trailer to help slow down the vehicles. Chief Quinn will also visit Smithfield representatives to ask their support in redirecting as much truck traffic as possible from West Broad Street. The proposed 309 connector route may also help to reduce truck traffic in the future. Residents can assist the Borough by calling their state representatives and senators to

urge completion of these projects.

- b) Members of the Souderton Civil Service Commission, along with Solicitor Robert Bricker and Chief Quinn, met on Wednesday, September 10, 2008 to formally review the results of the written and oral examinations and consider a final certification list of candidates. Based on the examination scores, along with the required additional veteran's preference points, Joseph Rudner, Jr. achieved top ranking for the vacant police officer position with a final score of 93. Borough Solicitor Robert Bricker further confirmed that state law not only requires the additional points for qualified veterans, but Borough Council must also give hiring preference to a qualified veteran. Joseph Rudner currently serves as a part time police officer with the Souderton Police Department and attended the work session to meet with representatives of Borough Council. He explained that he took an early retirement as a police officer with Abington to pursue a teaching career at the North Montco Technical School. This career path did not work out and he desires to return to full time police work. While at Abington, Joseph Rudner served as a DARE officer and accident reconstruction specialist. Borough Council will formally consider this appointment at the October 6 Borough Council meeting, contingent upon an acceptable medical examination, which the Chief has scheduled for the week of September 22nd.
- c) Borough Council members agreed to continue the annual Fire Police Appreciation Dinner at the Reliance Hotel. Members of the Souderton Fire Police unit provide a great deal of support to the Souderton Police Department throughout the year with traffic control and assistance at various special events.
- d) Special Event Permits were issued to the Indian Valley Soap Box Derby Association for the annual fall rally on N Second Street, October 4 and October 5th. Souderton Mennonite Church will close W. Chestnut Street for their annual block party on October 5, 2008.
- e) Detective Kelly and Sergeant Scherzberg will be attending a seminar on computer crimes against children.
- f) A compact refrigerator will be purchased for the purpose of separate evidence storage.
- g) Chief Quinn discussed a portable radar unit from Jancer Technologies to record the true speed of vehicles along any given highway. The speed trailer is very visible and many vehicles will naturally slow down. This unit is very discrete and will give officers a true sense of speeding problems. The unit costs \$4,390. Borough Council members commented that the price seemed excessive and would like additional quotes. The Chief may also explore certain grant possibilities.

2. Administrative Committee

- a) Police Negotiating Committee representatives meet with Police representatives on Thursday, September 25th. The group is making some progress towards a new agreement. Another session is expected to be scheduled in early October.
- b) Zwingli Church serves as the polling place for the 3rd ward. The recent fire at the church and subsequent plans to reconstruct will preclude this location to serve as a polling place for the November General Election. Representatives from the Montgomery County Board of Elections recently visited the Souderton Municipal Building and have formally recommended this building to serve as the alternate polling place for the November elections. Confirmation is expected shortly.
- c) Committee members endorsed a recommendation to include funding in the 2009 budget to enroll the Borough into the General Code e-code service. This service will enable a link from the Borough's web site for interested parties to access the full codification of Souderton Borough Ordinances that are currently maintained in paper form by General Code.

3. Development Committee

- a) At the request of committee members, Superintendent Dr. Amuso was contacted for an update on the sale of the Souderton High School. Contrary to previous reports, the School Board has

moved at a rapid pace with Metro Development Group to sell the property as early as October 16th. Disappointment was expressed to Dr. Amuso that representatives of Souderton Borough Council were excluded from these discussions. He commented that representatives from Metro attended all of the redevelopment planning sessions and are fully aware of the land development expectations of Souderton Borough Council. They are apparently proposing a village commercial development along the conceptual lines described by the Borough with a commercial use, potential box store, on the Hilltown tract. Metro conditioned their proposal on gaining access to the Hilltown tract through the existing drive along the Burger King restaurant. A copy of the power point presentation that Metro Development Company made to School Board officials was subsequently received from Superintendent Charles Amuso.

- b) Committee members were advised that the Souderton Planning Commission will be meeting on Wednesday, September 17th to hear a presentation from Victor DePallo on the planning progress to date to formally designate an economic redevelopment district(s) in the Borough. The boundaries have been tentatively established to include the High School property, core downtown business district, train station, Broad Street Theater and area of the master streetscape planning project. The Planning Commission will also continue discussion on the extension of the commercial zoning district along Main Street. At the prior meeting the potential commercial district boundaries were greatly extended to include the area north of Summit Street to the Telford Borough Line, between Main Street and the railroad line. County Planner Hannah Mazzaccaro has requested the formation of a special task force to work on a more accelerated basis to complete the text of the revised C-2 Commercial District. The task force will include representation from the Planning Commission, Borough Council and the Main Streets economic Development Committee. The Planning Commission will also review draft plans for the Main Street plaza and the connector ramp between 121 N Main Street and the municipal parking lot.
- d) Members of Borough Council attended the presentation of the Parking Management Study on Monday, September 22nd that was completed by Rodolfo Flores under an internship with Souderton-Telford Main Streets.
- e) Souderton Borough has been placed on the October 28th agenda of the Montgomery County Open Space Board to formally request funding assistance for the development of the Main Street plaza. A formal application must be submitted to the Montgomery County Planning Commission two weeks prior to the scheduled meeting. The application requires formal approval by Resolution of Souderton Borough Council, which will be recommended for formal consideration at the October 6th Borough Council meeting.
- f) Councillor Jonathan Gardenier questioned whether Uninvest has responded to the Borough's letter concerning the height of the parapet wall to entirely hide the mechanical equipment on the roof of the new Operations Center and further address the requirement to completely pave and stripe the parking lot behind the Souderton Train Station. Members requested the Borough Manager to contact Uninvest officials for a formal response to these issues. A letter has since been received from Uninvest.

4. Finance Committee

- a) No new items were discussed. The October Work Sessions will concentrate on the development of the 2009 Budget.